

eLearning Academy School Site Council By-Laws

ARTICLE I: Name

The name of the governing board at this school site shall be the ELearning Academy High School Site Council (EASSC).

ARTICLE II: MISSION STATEMENT

The mission of the Paradise Unified School District, as the educational leader of the community, is to graduate knowledgeable, productive, responsible citizens who are motivated to continue learning and are able to function successfully, with integrity, in a complex, changing world. The mission of the Paradise eLearning Academy is to provide an individualized standards-based high school education for students in Butte and adjacent counties through the utilization of innovative electronic methodology, a California State Standard-based online curriculum, together with an individualized independent study model. We envision a learning environment uniquely able to prepare students to excel in a diverse, technologically advanced society. Specifically, Paradise eLearning Academy strives to:

- Increase the performance of an academically diverse student population
- Enable students to be self-motivated, responsible, competent lifelong learners
- Enable students to manage schedules, deadlines, and projects in classes such that these skills will transfer to life in the world outside of high school
- Diversify and individualize instruction to meet the needs of each unique student
- Provide a safe, small, nurturing environment for learning; and to provide all students with an exceptional education that will allow them to excel in an ever changing technologically advanced society
- Offer flexibility and choices to increase student interest in learning
- Use a variety of lessons, activities, and modalities to improve student achievement
- Strive for mastery of all skills by every student

Article III: PURPOSE

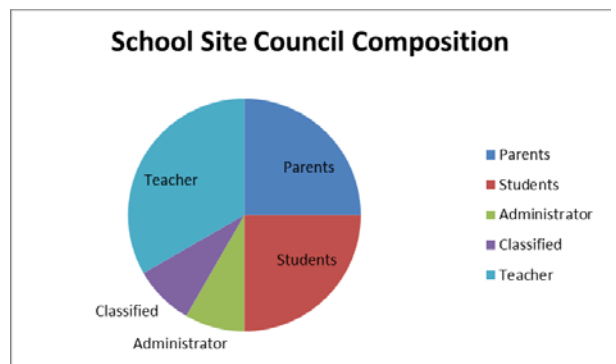
The purpose of the EASSC shall be to:

1. Develop and implement a School Plan, in accordance with the School-Based Coordinated Program Act, which shall include:
 - a) Curricula, instructional strategies and materials responsive to the individual needs and learning styles of each student;
 - b) Instructional and auxiliary services to meet the special needs of the following students:
 - 1) Educationally disadvantaged
 - 2) Communicatively handicapped
 - 3) Severely handicapped
 - 4) Non- or limited English speaking (EL)
 - c) Develop yearly goals in coordination with the high school administration;
 - d) Ongoing evaluation of the educational program at the school;
 - e) Other activities and objectives as established by the EASSC;
 - f) Take any other actions as required by the Education Code.

2. Review and update the School Plan on an annual basis, and designate focus areas for school improvement.
3. Establish a budget for the implementation of the School Plan goal or focus areas. A budget should be developed at the September meeting, and adopted by the October meeting, for the school year. Budget reports should be given at each meeting to the EASSC Board. The budget for the EASSC shall consist of the following income sources:
 - a) Categorical funds or special funds designated to be distributed through the EASSC Board (i.e. Title 1, LCAP, etc.);
4. Serve as the advisory group for the ELL program and Special Education program.

Article IV: MEMBERS AND MEMBERSHIP

1. To conform to the School Based Coordinated Program Act, there must be parity between the number of school employee members (administrator, teachers and classified staff) and parent/community members. Membership shall consist of one administrator, one classified representative, one teacher, two parent representatives and one student representative for a total of six members on the EASSC Board.
2. Election of teachers and classified Council members will be held in August. Teacher members will be elected in a faculty meeting and classified members will be elected by ballot.
3. School Employee Members
 - a) Administrator Board Member – The administrator representative shall be the principal or designee
 - b) Teacher Board Members – The teacher representatives, and alternates, shall be selected by the teachers at ELearning Academy High School.
 - c) Classified Board Member – The classified representative, and an alternate, shall be selected by the classified employees at ELearning Academy High School.
4. Parent/Community Members
 - a) The parent/Community representatives shall be selected by the parent population in a general election. Available positions should be posted in the August school newsletter for the upcoming school year. Those interested in serving shall notify the EASSC in writing or by personal contact with administration by the end of the second week of school.
 - b) The parent members of the Council with voting rights will be selected from parents of current ELearning Academy students. August school newsletter will announce the election. Student members will be elected by Student Council in September of each year.
 - c) Parent representatives may not be employed at ELearning Academy High School, in accordance with the SBCPA guidelines. (They may serve as teacher or classified representatives if employed in those positions.)
5. New members shall assume their position at the meeting following their election. Term membership for teachers, classified employees and parents shall be two years with the option of re-election at the end of the term. The term for students shall be one year.
6. Duties of EASSC Board members – It shall be the duty of all Board members to:
 - a) Attend meetings;
 - b) Responsibly participate in any activities related to the EASSC Board;



- c) Facilitate two-way communication between EASSC Board and their representative groups.
- 7. Members missing three consecutive meetings will be asked to reevaluate their membership on the EASSC Board. All voting members of the Council are asked to arrange for an alternate member to attend meetings in their absence.
- 8. Resignations shall be accepted upon written notice to the President of the EASSC Board.
- 9. Members resigning before the end of their term of office shall be replaced by an alternate member approved by a quorum of the EASSC Board. The EASSC Board shall appoint a member to assume the office until the vacancy can be filled.

ARTICLE V: MEETINGS AND QUORUM

- 1. Meetings shall be held monthly during school months (September – May). Meeting dates and times shall be decided by the members, with due notice to the school community.
- 2. A simple majority of the membership shall constitute a quorum. Only duly elected EASSC Board members may vote.
- 3. Meetings shall be conducted in accordance with Roberts’ Rules of Order, and shall be governed by these by-laws.
- 4. The agenda:
 - a) The agenda should be posted on the EASSC bulletin board and website no later than 72 hours prior to the meeting.
 - b) Items introduced at one meeting shall not be acted upon until the following meeting. Exceptions may be made by a unanimous vote of the EASSC Board subject to the Brown Act.

ARTICLE VI: OFFICERS AND COUNCIL MEMBERS

- 1. All officers shall be elected by all Council members at the first or second fall meeting of the EASSC Board.
- 2. New officers shall assume their duties at the close of the meeting at which elections are held.
- 3. No member shall hold the same office more than two years in succession without two-thirds vote.
- 4. Should an officer resign before new elections are held, the president shall appoint a member in good standing to assume the office until the next regular meeting when the vacancy could be filled.

ARTICLE VII: DUTIES OF OFFICERS AND COUNCIL MEMBERS

- 1. The positions of President and Vice President shall be held by parent representative and/or a certificated or classified representative.
- 2. It shall be the responsibility of the President to:
 - a) Preside at all meetings;
 - b) Appoint task forces or committees as considered necessary;
 - c) Set the agenda for meetings with input from Administration.
 - d) Attend and report on the monthly PUSD Parent Advisory Council meetings unless an alternate is appointed.
- 3. It shall be the responsibility of the Vice President to:
 - a) Preside at a meeting if the President is unavailable;
 - b) Assist the President on designated tasks;
 - c) Act as EASSC liaison for individual school activities as needed.
 - d) Record minutes of meeting in the absence of the secretary.
- 4. It shall be the responsibility of the Secretary to
 - a) Notify members of meetings (agendas and minutes).
 - b) Record minutes of council meetings and report previous minutes

- c) Record meeting attendance.
- 5. It shall be the duty of all council members to:
 - a) Attend all meetings.
 - b) Accept positions as officers or subcommittee members when appointed or elected unless unable to carry out the duties.

ARTICLE VIII: AMENDMENTS TO BY-LAWS

- 1. Proposed by-laws changes must be posted for review by the entire school community for 30 days after initial presentation to the EASSC Board.
- 2. Following the 30-day initial posting, changes may be made at any regular meeting by a two-thirds vote of the EASSC Board.